



NANAIMO CHRISTIAN SCHOOL BUS INFORMATION

General Information

Nanaimo Christian School has contracted Mid Island Bus to provide transportation to and from school for students all the way from Parksville to South Nanaimo, Cassidy and Ladysmith. Mid Island Bus is a locally owned and operated transportation company that has been doing business in the Mid Island area for several years.

Nanaimo Christian School and Mid Island Bus Association make every effort to ensure that students are provided with safe, efficient and reliable transportation.

Responsibility of NCS

NCS is responsible for coordinating the bus routes and stops, providing lists of riders to Mid Island Bus and providing bus passes to registered riders.

Responsibility of Mid Island Bus

Mid Island Bus is responsible for the day-to-day operation of the bus system, including hiring and supervising the drivers.

Responsibility of the Driver

Ensure that students are picked up and dropped off in a safe and efficient manner. The driver may assign specific seats to students at any time.

Responsibility of Parents

- Review the contents of this guide with your child:
- Be at the bus stop at least 5 minutes before the assigned pick up time.
- Parents are responsible for students until students board the school bus.
- If your child cannot be left unattended, meet the bus each day. If the bus is not met by an adult, your child will be returned to the school as soon as possible.



BELONG



BELIEVE



ACHIEVE



School Closures

In the rare event that school is to be closed because of unsafe weather conditions, announcements will be made according to the school's policy. Administration aims to make the decision by 6:30 AM

Bus Stop Locations

NCS adjusts the routes yearly according to ridership, with the goal of minimizing the amount of time children spend on the bus each day.

We cannot accommodate individual requests (i.e. to drop your child off right at your door). A stop that is central to all families in your area may be assigned. In some cases, if you are not located near a central stop, you may need to make arrangements to drive your child to the bus stop.

Changes to Routes and Schedules

Drivers do not have the authority to change routes, bus stop locations or schedules. NCS does not coordinate extra stops to facilitate sports activities or part-time jobs. Transportation concerns should be referred to the Transportation Coordinator during regular office hours.

Do

- Always obey the driver;
- Remain seated facing forward with legs and feet clear of the aisle and with feet on the floor;
- Grade 6 and older – 2 to a seat, grade 5 and younger – 3 to a seat;
- Keep head and arms inside the bus when the windows are open;
- Use the garbage can for garbage when leaving the bus;
- Report any problems to the bus driver.
- Always have your bus pass available to show the driver. Replacement passes are \$5.

Do Not

- Push or shove;
- Use swear words;
- Throw paper or any other projectile inside the bus or out the windows;
- Damage or destroy the seats on any part of the interior or exterior of the bus. If damage occurs, students involved will pay for damages.
- Smoke or Vape
- Be excessively loud
- Refuse to share a seat
- Eat on the bus
- Photograph or video other people on the bus



Loading and Unloading

- Wait well back from the roadway.
- Enter and exit the bus in single file without pushing or shoving.
- Go directly to your seat and sit down.
- Obey the driver's directions when crossing the roadway.
- Look down the right-hand side of the bus before stepping off the bus.
- Look for moving vehicles before crossing the road.

Cell Phone/Laptop/iPods/Tablets...

Cell phones and other media may be used in a responsible manner so as to not distract the driver or other students. Any problems will result in the device being confiscated and delivered to the school office. No obscenity, pornography, profanity or other objectionable content is permitted.

Conflict Resolution

The Driver is responsible to maintain order on the bus, according to school bus rules. If Administration hears of a problem, it will be dealt with in the following way:

1. First offense: talk to child/children involved, send home a bus conduct report to be signed by a parent/guardian.
2. Second offense: talk to child/children involved, send home a bus conduct report, call parents and assign a seat.
3. Third offense: talk to child/children involved; call parents and impose a suspension (duration to be determined at the discretion of NCS)

If a parent hears of a problem on the bus, they should follow these steps:

1. Talk to the bus driver.
2. Call the NCS transportation manager to discuss the problem.
3. If not resolved, talk to the school office and arrange a meeting with the Principal.

Commonly Asked Questions

1. It is September 15th. Can I cancel my bus ridership?
 - Yes, you can up until September 30th although you will be charged for the full month of September
2. It is after September 30th. Can I cancel my bus ridership?
 - Yes, you may cancel your ridership, however you will be required to pay for the bus service until the end of the school year.



3. My family is going to be overseas for two months. Can I cancel my bus fees for that period?
 - No. The school is charged for that period by Mid Island Bus regardless of whether your children are riding the bus.
4. I am only going to need the bus for 4 months. Can I pay only for that period?
 - No. We cannot accommodate partial ridership as the school is charged for the full 10-month period. The exception will be made for new riders joining established bus routes or for families that move and no longer require the bus.
5. It is January and my family has moved and we now require the bus. Can I sign up?
 - Yes, you can as long as there is room on the bus. You can join an existing stop along the route. We are unable to change the bus route to include new riders as this will lengthen the time that the other riders are on the bus. It will be reviewed the following August when bus routes for the new school year are set.
6. We want to change our bus stop for a 2-week period while my children are staying at another address. Can we do that?
 - This will depend if you are needing to change bus routes or simply stops on your existing route. Please talk to the Transportation Coordinator to see if it is possible..
7. My child wants to have a friend come over after school on the bus. Is this allowed?
 - No, all riders need to be registered with the bus company.
8. Can we buy vouchers for the bus so we can use it when our family requires it?
 - No, as the bus is reserved for those families who have committed to pay for the bus for the full 10-month period.
9. There is no one available to meet my child at the bus stop. Can the driver drop my child off?
 - Drivers have been advised not to drop off children under 10 years old if no one is there to meet them unless we have received a permission letter signed by a parent or guardian. If a parent is not there to meet the bus, the child will remain on the bus while the driver contacts the parent. It is the responsibility of the parent to connect at a later stop on the route. If the driver is unable to connect with the parents, or the parents do not meet the student at another stop, the student will be returned to the school. Any additional fees billed to the school will be the responsibility of the parent.



BUS FEE SCHEDULE 2026-27

Number of Children	1 lump sum payment	10 equal payments
1 student	\$1,777	\$177.70
2 students	\$2,105	\$210.50
3 students	\$2,392	\$239.20
4+ students	\$2,686	\$268.60

Note: Bussing payment(s) can be included together with your monthly tuition payment through Pre-Authorized Debit (PAD) or Credit Card (CC) payments every 20th of the month. If you wish to pay in one lump sum, payment through PAD and CC, this can be arranged too. Otherwise, please issue a post dated cheque dated for the first day of school.



NCS BUS REGISTRATION FORM

2026-27

FAMILY NAME		PHONE NUMBERS	
		Home:	
		Cell:	
Student Name	Grade	Student Name	Grade

STREET ADDRESS		CITY
ROUTE: please circle	Rt. 1-PH (Parksville) Rt. 2-C (N Nanaimo) Rt. 3-LH (Ladysmith)	
BUS STOP		
MEDICAL/LEGAL CONCERNS:		
EMERGENCY CONTACT (not parents):		

Bus Fee Payable

My Annual bus fees for the 2026-27 school year are _____

I wish to pay Monthly or Annually (please circle)

Please note that bus registration is for the full year.

We understand and agree to abide by the NCS bus rules and conditions of use as set out in the NCS Bus Information and Guidelines.



Signature (parent/guardian)

Date:

BUS CONDUCT REPORT

Student's name

Date

Offense #: 1, 2, 3

Major Offense (Immediate Action Taken)

- ☐ Hitting, roughing or physical abuse
- ☐ Failure to remain in seat
- ☐ Disrespectful / abusive language
- ☐ Excessive noise / rowdiness
- ☐ Other (specify): _____

Reported by: _____

This report is to be signed by the student's parent or guardian and returned to the School.

Parent's name

Parent's signature

Please note: NCS bus discipline policy requires that parents be notified of the first incident of misbehavior. The first report constitutes a warning. Subsequent reports will result in suspension of bus privileges as follows:

- First offense: talk to child/children involved, send home a bus conduct report to be signed by a parent/guardian.
- Second offense: talk to child/children involved, send home a bus conduct report, call parents and assign a seat.
- Third offense: talk to child/children involved, call parents and impose a suspension (duration to be determined at the discretion of NCS)



NANAIMO CHRISTIAN SCHOOL ROUTES

2026-27 Bus Routes

ROUTE 1-PH (Parksville/Hospital)

STOP	AM	PM	Friday PM	COMMENTS
Craig & Despard	7:25	4:20	1:35	AM- Craig and Despard PM- outside the school on Craig
Martindale & Hwy	7:30	4:15	1:30	Transit stop near Orange bridge
Corner of Collins Cres & Carpenter Ave	7:42	4:03	1:18	Right hand side of Carpenter, near Quality foods
Superior Rd & Southwind	7:56	3:49	1:04	Mailboxes on Superior Rd
Meredith Rd/Forest Dr	8:12	3:33	12:48	Transit stop near 1831 Meredith Rd
1870 E Wellington Rd	8:17	3:28	12:43	In front of Kirby's Sports Shop
NCS	8:22	3:25	12:40	

*** Indicates a new stop ***



ROUTE 2-C (North Nanaimo) Construction delays all year

STOP	AM	PM	Friday PM	COMMENTS
Dover & Applecross	7:37	4:01	1:16	AM Transit stop on Dover closest to Applecross. PM Transit stop closest to 7/11
Hammond Bay & Clipper	7:41	3:57	1:12	Transit stop
Hammond Bay & Dunn	7:44	3:54	1:09	Transit stop
Hammond Bay & Malaspina	7:45	3:53	1:08	Transit stop
Hammond Bay & Planta	7:47	3:51	1:06	Transit stop
Hammond Bay & Nottingham	7:49	3:49	1:04	Transit stop
Departure Bay & Little John Way	7:53	3:44	1:01	Transit stop
Uplands & Emerald	7:59	3:41	12:57	Transit stop
Uplands & Butternut	8:02	3:39	12:54	Transit stop
Oliver Woods Community Center	8:05	3:36	12:51	AM- front of entrance to Oliver Woods on Oliver Rd PM- across the Rd
NCS	8:20	3:25	12:40	

*** Indicates a new stop ***



ROUTE 3-LS (Ladysmith/South Nanaimo)

STOP	AM	PM	Friday PM	COMMENTS
2nd Ave Ladysmith	7:22	4:17	1:32	Approx at 1116 2nd Avenue
Cedar Park & Ride	7:30	4:09	1:24	Northbound off Highway
Stonecrop Rd/Swordfern	7:44	3:53	1:07	Across from mailboxes
Ranchview & Richardson	7:49	3:50	1:03	Corner of Ranchview & Richardson
Extension & Roberta Rd W	7:51	3:46	1:01	Transit stop
Bruce & 8th	8:01	3:41	12:56	Transit stop nr Salvation Army
Park & 8th	8:03	3:36	12:51	Transit stop nr 892 Park
Park & 5th	8:06	3:34	12:49	Transit stop
Nanaimo Aquatic/Ice Center	8:09	3:30	12:45	AM- Pick up near the entrance door at Ice Center. PM on the road just past the crosswalk in front of the pool
NCS	8:18	3:25	12:40	